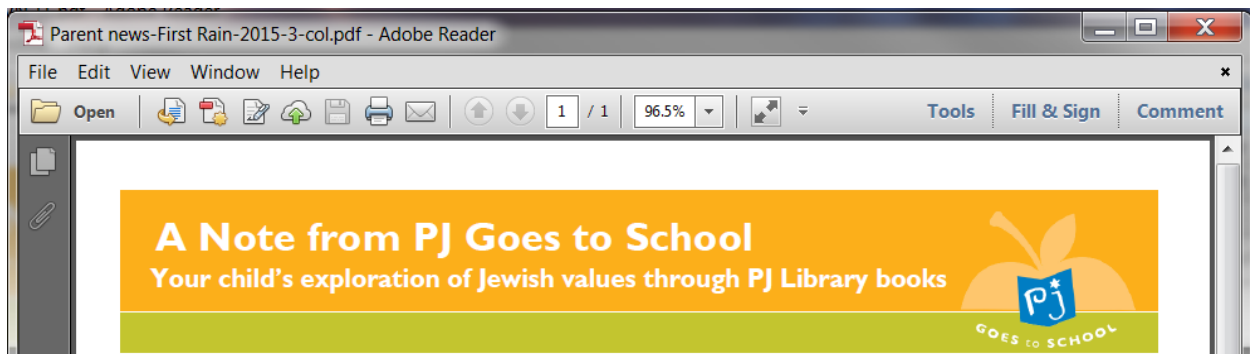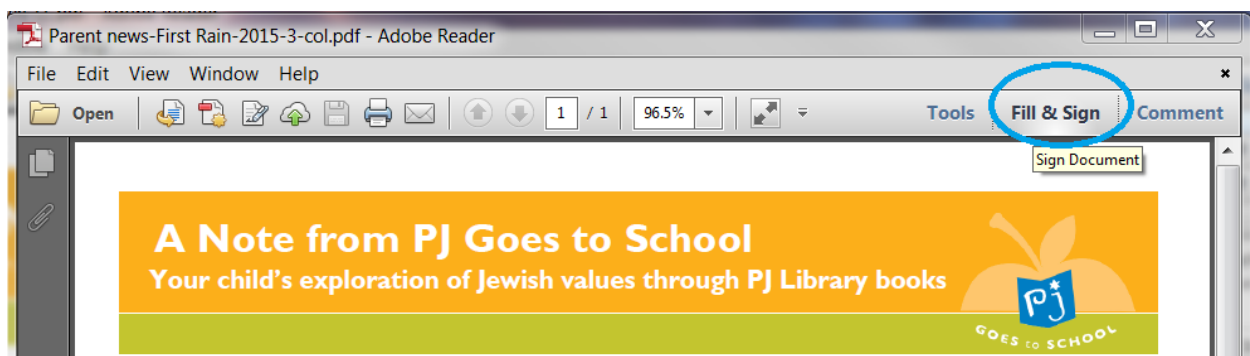## PJ Goes to School Educator's Guide

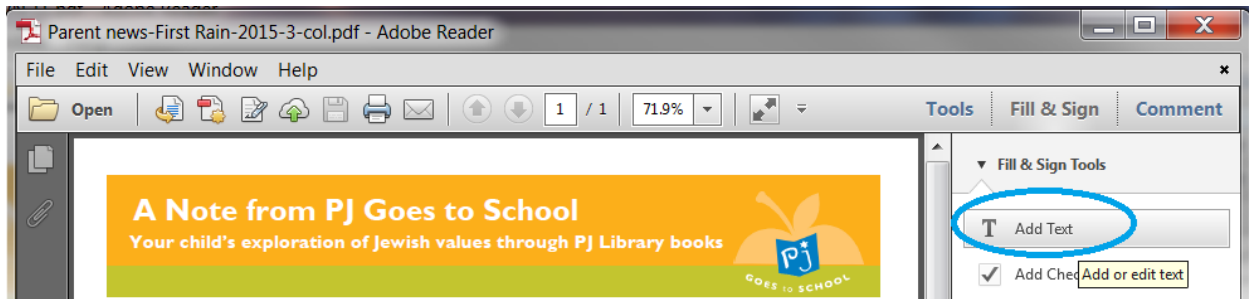## How to add text to the parent newsletter (3-column version only):

Step 1: Open the document (make sure that it is the 3-column version, with a blank space for your text).

Step 2: Click "Fill & Sign" near the top right-hand corner.

Step 3: Click "Add Text" (on the right sidebar).

Step 4: Select the spot where you would like your text to start, and begin typing.

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